

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
SEPTEMBER 16, 2025**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on Saturday, January 11, 2025.

**FLAG SALUTE**

**COUNCIL ROLL CALL:** Carfagno, Dewees, Kern, Notaro, Polistina, Smith, Bucci

**MAYOR:** Chau

**APPROVAL OF MINUTES** – September 2, 2025

**MAYOR’S REPORT**

**CITY ENGINEER’S REPORT**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTIONS**

- 204-2025** Authorization to Create Municipal Lien for Property Maintenance Costs
- 205-2025** Authorizing Refund of Overpayment of Taxes
- 206-2025** Authorizing Execution of Intergovernmental Services Agreement – Shared Services Agreement with the County of Atlantic for the County to Provide Updates Annual Geospatial Data
- 207-2025** A Resolution Authorizing the Issuance of Bond Anticipation Notes by the City of Northfield in the County of Atlantic, State of New Jersey, in Connection with the Rollover of Existing \$3,838,000 Bond Anticipation Notes and Borrowing of Additional Funds to Pay the Costs of Various Capital Improvements, and Making Certain Additional Determinations in Connection Therewith
- 208-2025** Resolution Authorizing Award of Contract for the Provision of Electric Generation Supply Service for the South Jersey Power Cooperative
- 209-2025** A Resolution Providing For An Executive Session Not Open To The Public In Accordance With The Provisions Of The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12(b)(7) –Matters Covered Under The Attorney Client Privilege
- 210-2025** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 Regarding Pending Litigation in the Matter of Mary Canesi v. City of Northfield Et Als

**ORDINANCES**

- 15-2025** Amending Chapter 268 of the City Code, Property Maintenance  
*2<sup>nd</sup> Reading / Public Hearing / Final Consideration*  
*Published in the Press of AC 9/20/2025*

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
SEPTEMBER 16, 2025**

- 16-2025**     An Ordinance Governing Special Events  
*2<sup>nd</sup> Reading / Public Hearing / Final Consideration*  
*Published in the Press of AC 9/20/2025*
- 17-2025**     Amending Chapter 330 of the Code of the City Of Northfield, Article II, Excavations  
in Streets  
*Introduction / No Public Input / Published in the Press of AC 9/20/2025*  
*2nd Reading / Public Hearing / Final Consideration 10/7/2025*

**PAYMENT OF BILLS**     \$ 732,350.35

**MEETING NOTICES**

City Council	October 7th	6pm Work Session Regular Session immediately following
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**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 204-2025**

**AUTHORIZATION TO CREATE MUNICIPAL LIEN FOR  
PROPERTY MAINTENANCE COSTS**

**WHEREAS**, the City of Northfield Code Enforcement Officer has notified the owners of the property listed below of violations of the City of Northfield Property Maintenance Code:

Block	Lot	Property Address	Amount
23	17	2401 New Road	\$419.95

**WHEREAS**, pursuant to Article V of Chapter 268 of the City of Northfield Municipal Code entitled "Property Maintenance", notice of the violation and the need to abate it was served to the property owner as listed above; and

**WHEREAS**, the property owner listed above has failed to comply with said notice; and

**WHEREAS**, the Public Works Department of the City of Northfield was instructed to remedy the violation and submit the associated costs of bringing the property into compliance with Article V, chapter 268-27 of the City of Northfield Municipal Code concerning Property Maintenance; and

**WHEREAS**, the Superintendent of the Public Works Department of the City of Northfield submitted bills to the Tax Collector in the amounts listed above for the property.

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the Tax Collector is directed to attach a lien on the property for the costs associated with bringing the property into compliance with the city's Property Maintenance Code.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 16th day of September, 2025.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 205-2025**

**AUTHORIZING REFUND OF OVERPAYMENT OF TAXES**

**BE IT RESOLVED** by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that refunds for overpaid taxes due to the taxpayers making an online payment when they had Mortgage Companies escrowing for their taxes and paying by wire, pursuant to the following are hereby authorized:

REFUND TO	BLK	LOT	PROPERTY ADDRESS	REFUND AMOUNT
Daniel J. & Eleanor Hagan 2 Jenny Lyn Drive Northfield, NJ 08225	33	66.03	2 Jenny Lyn Drive	\$3220.75
<b>Total Amount of Refund:</b>				\$3220.75
Erika Tanko 112 Roosevelt Avenue Northfield, NJ 08225	120	10	112 Roosevelt Avenue	\$1759.03
<b>Total Amount of Refund:</b>				\$1759.03

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

\_\_\_\_\_  
Robin Atlas, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 16th day of September 2025.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 206-2025**

**AUTHORIZING EXECUTION OF INTERGOVERNMENTAL SERVICES  
AGREEMENT – SHARED SERVICES AGREEMENT WITH THE  
COUNTY OF ATLANTIC FOR THE COUNTY TO PROVIDE UPDATES  
ANNUAL GEOSPATIAL DATA**

**WHEREAS**, N.J.S.A. 40A:65-1 provides in part that two or more local units may enter into an agreement to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

**WHEREAS**, the City of Northfield and the County of Atlantic intend to establish an Intergovernmental Shared Services Agreement for the County to provide geospatial data through annual flyovers and aerial imagery, at no cost to the City of Northfield; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Northfield that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute any and all documents required by the County of Atlantic in order for it to provide geospatial data through annual flyovers and aerial imagery, at no cost to the City of Northfield.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 16<sup>th</sup> day of September 2025.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 207-2025**

**A RESOLUTION AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES BY THE CITY OF NORTHFIELD IN THE COUNTY OF ATLANTIC, STATE OF NEW JERSEY, IN CONNECTION WITH THE ROLLOVER OF EXISTING \$3,838,000 BOND ANTICIPATION NOTES AND BORROWING OF ADDITIONAL FUNDS TO PAY THE COSTS OF VARIOUS CAPITAL IMPROVEMENTS, AND MAKING CERTAIN ADDITIONAL DETERMINATIONS IN CONNECTION THEREWITH**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHFIELD, IN THE COUNTY OF ATLANTIC, NEW JERSEY AS FOLLOWS:**

**Section 1. Sale of Bond Anticipation Notes; Terms of Notes.** The sale by the City of Northfield, County of Atlantic, State of New Jersey (the “City”) of bond anticipation notes, Series 2025, in the principal amount of \$3,838,000 (the “Notes”) to provide funds to: (i) refund, on a current basis, an existing \$3,838,000 Bond Anticipation Note of the City; and (ii) pay the costs of issuances of the Notes is hereby affirmed pursuant to the Local Bond Law of the State of New Jersey, N.J.S.A. 40A:2-1, *et seq.*, as amended (the “Act”), and the following bond ordinances of the City, in all respects duly approved and published as required by law: Bond Ordinance No. 4-2019, finally adopted on March 5, 2019, as amended by Bond Ordinance No. 12-2022, finally adopted on November 29, 2022, Bond Ordinance No. 07-2022, finally adopted on June 28, 2022, Bond Ordinance No. 11-2023, finally adopted on August 15, 2023 and Bond Ordinance No. 05-2024, finally adopted on June 11, 2024 (collectively, the “Bond Ordinances”). The Notes will mature one (1) year from the date of issuance, shall not be subject to redemption prior to their stated maturity date, and shall be sold and otherwise issued in accordance with the Act, the Bond Ordinances and this Resolution.

**Section 2. Report of Sale Terms.** Pursuant to N.J.S.A. 40A:2-59, the Chief Financial Officer shall report in writing to the City at the next meeting thereof following the award as to the principal amount, interest rate, and purchaser of the Notes sold.

**Section 3. Official Statement.** The City hereby approves the preparation and the distribution of a preliminary Official Statement in the form to be approved by the Chief Financial Officer. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the City by the Chief Financial Officer. The preliminary Official Statement shall be prepared in final form in connection with the issuance of the Notes and the Chief Financial Officer is authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Final Official Statements shall be delivered

to the winning bidder within seven (7) business days following the sale of the Notes.

**Section 4. Ratification of Prior Actions; Authorization to Execute and Distribute Documents.** All actions taken by the City, the Mayor, City Council, the Chief Financial Officer and the City Clerk prior to adoption of this Resolution in connection with the issuance of the Notes, including the distribution of a Notice of Sale and preliminary Official Statement in connection with the sale of the Notes, are hereby ratified and affirmed. The City's auditors, Ford, Scott & Associates, LLC, bond counsel, Fleishman-Daniels Law Offices, LLC, and municipal advisor, Phoenix Advisors, LLC, are each hereby authorized to prepare the preliminary Official Statement, the final Official Statement, the required closing documents, including the Notes, and to arrange for the printing of the preliminary Official Statement and the final Official Statement. The Mayor, the Chief Financial Officer, and the City Clerk are authorized to execute any certificates necessary in connection with the distribution of the Official Statements and the issuance of and sale of the Notes.

**Section 5. Tax Covenant.** The City Council hereby covenants on behalf of the City to take any action as necessary or refrain from taking such action in order to preserve the tax-exempt status of the Notes as is or may be required under the Internal Revenue Code of 1986, as amended and supplemented, and the regulations promulgated thereunder (the "**Code**"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

**Section 6. Agreement with DTC.** If required, the Chief Financial Officer is hereby authorized to enter into an agreement with DTC in customary form setting forth the respective obligations of DTC and the City with respect to the payment and transfer of the Notes. The City agrees to comply with all obligations set forth in such agreement. In the event that DTC shall determine to discontinue providing its services as securities depository with respect to the Notes, the City may enter into an agreement with a substitute securities depository, if available. Alternatively, the City may cause the Notes to thereafter be registered in the names of, and delivered to, each beneficial owner of the Notes.

**Section 7. Continuing Disclosure Agreement.** If it shall be determined that it is necessary and appropriate for the City to execute and deliver a Continuing Disclosure Agreement or Certificate (the "**Disclosure Agreement**") for the benefit of the holders and Beneficial Owners of the Notes to enable the successful bidder for the Notes to comply with the requirements of SEC Rule 15c2-12, then the Mayor and the Chief Financial Officer are hereby authorized to execute and deliver the Disclosure Agreement in such form as shall be acceptable to the City Solicitor and Bond Counsel.

**Section 8. Effective Date.** This Resolution shall take effect immediately.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Common Council of the Council of Northfield, held this 16th day of September 2025.

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Mary Canesi, RMC, Municipal Clerk



## CERTIFICATE

I, MARY CANESI, City Clerk of the City of Northfield, in the County of Atlantic, New Jersey, **HEREBY CERTIFY**, that the foregoing copy of the Resolution of the City Council duly adopted on September 16, 2025, has been compared by me with the original Resolution as officially recorded in my office in the Minutes Book of the governing body and is a true, complete and correct copy thereof.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of the City this \_\_\_\_ day of \_\_\_\_\_, 2025.

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MARY CANESI, CITY CLERK

[SEAL]

Certified to be a true copy of a  
Resolution adopted by City  
Council on September 16, 2025.

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MARY CANESI, CITY CLERK

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 208-2025**

**RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE  
PROVISION OF ELECTRIC GENERATION SUPPLY SERVICE FOR  
THE SOUTH JERSEY POWER COOPERATIVE**

**WHEREAS**, the South Jersey Power Cooperative (SJPC) is a purchasing cooperative that consists of various counties and their participating co-op members, and includes numerous municipalities, K-12 school districts, vocational-technical schools, utilities authorities and other municipal agencies. The City of Northfield is a Participating Member of the SJPC through our respective county pricing co-operative; and

**WHEREAS**, the County of Camden is the current and acting lead purchasing agency for the SJPC; on behalf of the SJPC, Camden County publicly advertised bids for the purpose of procuring Electric Generation Supply Service (Bid SJPC ITB A20-25); and

**WHEREAS**, the County of Camden received and opened bids on August 19, 2025 for Electric Generation Supply Service for the SJPC; and

**WHEREAS**, the following were the lowest responsible bidders:

Constellation New Energy, Inc. 1310 Point Street, Baltimore, MD 21231; Great American Gas and Electric, LLC, 550 Mamaroneck Avenue, Suite, 305A, Harrison, NY 10528 for Bid Pricing Option Group 5 for MGS, SPL, CLS services at a rate of .11230/kWh and Group 6 for ANEL\_SPL Services at a rate of .11356/kWh.

**WHEREAS**, on behalf of the Participating Members of the SJPC, the County of Camden has executed a master agreement with Constellation New Energy, for the needs of the Participating Members of the SJPC as described above commencing on July 1, 2026, and ending August 31, 2027; and

**WHEREAS**, each currently Participating Member of the SJPC, including the City of Northfield, County of Atlantic shall encumber funds in accordance with applicable law and hereby acknowledge the terms and conditions of the aforementioned bid and master contract to which it will be bound for the duration of the agreement as noted herein.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 16<sup>th</sup> day of September, 2025.

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Erland Chau, Mayor

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 209-2025**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT  
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS  
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-  
12(b)(7) –MATTERS COVERED UNDER THE ATTORNEY CLIENT  
PRIVILEGE**

**WHEREAS**, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Common Council of the City of Northfield to discuss, in a session not open to the public, with the City's Special Counsel for Affordable Housing, an update regarding affordable housing compliance efforts, potential future affordable housing development, and matters that fall within the attorney client privilege related thereto.

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

**IT IS FURTHER RESOLVED** that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 16<sup>th</sup> day of September, 2025.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 210-2025**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 REGARDING PENDING LITIGATION IN THE MATTER OF MARY CANESI v. CITY OF NORTHFIELD ET ALS**

**WHEREAS**, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to a lawsuit filed in Atlantic County Superior Court by Mary Canesi against the City of Northfield et als.; and

**WHEREAS**, the purpose of this Executive Session is for the City of Northfield's legal counsel to provide a status update to the Common Council of the City of Northfield with regard to the lawsuit, an update which requires attorney client privilege and confidentiality.

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

**IT IS FURTHER RESOLVED** that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Kristopher J. Facenda, Esq., Solicitor of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 16<sup>th</sup> day of September, 2025.

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Kristopher J. Facenda, Esq.  
City of Northfield Solicitor

# DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

## Engineer's Report

**To:** Mayor & Council  
City of Northfield

**From:** Marc DeBlasio, P.E., P.P., C.M.E.  
City Engineer

**cc:** Mary Canesi, Clerk (via email)  
Dawn Stollenwerk, CFO (via email)  
Darren Boyd, Supervisor of Public Works (via email)  
Nancy Mauro, P.E. (via email)

**Date:** September 16, 2025

### Grant Applications

1. FY2026 Community Funding Project
  - Congressman VanDrew announced the application process was open for Community Grant Funding through the House Appropriations Committee. Applications are due to be submitted by March 14, 2025.
  - The Northfield application will be for the construction of basketball and pickleball courts at Birch Grove Park.
  - The application was successfully submitted on March 14, 2025.
2. FY2024 NJDCA Local Recreation Improvement Grant (LRIG)
  - The New Jersey Department of Community Affairs has announced that they are accepting LRIG applications and the submission deadline is February 27, 2024. The LRIG application was submitted on February 23, 2024.
  - Grant awards were announced on May 31, 2024 and the City was awarded \$63,000.00.
  - The City requested that due to budget constraints, the project be revised to be closer in cost to the grant award. Our office contacted the NJDCA in February of 2025. The NJDCA will allow for a change in scope in the project and will allow engineering costs to be submitted with the construction estimate.
  - Our office submitted a revised proposal on March 12, 2025 based on this information.
  - The NDCA approved the revised scope of work of a stone parking lot and the inclusion of engineering design fees on March 21, 2025. A time extension request was not approved, and the project must be completed by April 2026.
  - Project design is being finalized. NJDCA will allow for the City to receive proposals instead of bids based upon engineer's estimate.

3. USDA Water and Waste Disposal-Predevelopment Planning Grant (PPG)

- On June 10, 2024 the USDA awarded the City \$17,000.00 for the PPG grant and the next step requires the City to file the full application.
- The next phase is for the City to authorize our office for an engineering study – our proposal for this project was submitted on February 12, 2025.
- The City approved the proposal for this work with Resolution No. 70-2025 on February 18, 2025.
- The City DPW recommended that the forcemains be considered for the study rather than the gravity mains due to their age and history of pipe bursts. Our office contacted the USDA on March 26, 2025 and their engineer stated a change of scope from the original submission is allowable.
- The City selected the forcemains be studied, and the USDA was notified of this on April 23, 2025.
- The USDA approved this change on May 13, 2025. The study will be revised accordingly.
- The PPG Study was submitted to USDA on June 30, 2025.
- The USDA requested revisions on July 2, 2025 and these revisions were submitted back to them on July 8, 2025.

5. Atlantic County Improvement Authority Community Development Block Grant

- The City has selected the installation of ADA compliant bleachers at the five baseball fields at Birch Grove Park.
- Our proposal was submitted on April 28, 2025.
- The application was submitted on May 29, 2025.

6. New Jersey Department of Transportation State Aid Program

- Our proposal for this project was submitted on April 30, 2025.
- The City will be holding a special meeting on June 16<sup>th</sup> to select a project.
- The application for the Resurfacing of Burton Avenue was submitted to the NJDOT System for Administering Grants Electronically (SAGE) on June 25, 2025.

7. New Jersey Department of Transportation Local Projects Fund (NJDOT LTPF)

- The City has selected the reconstruction of Forrest Drive from Juniper Drive to Mill Road for FY2024 of the Local Transportation Project Fund.
- The application was submitted to the System for Administering Grants Electronically (SAGE) on June 26, 2024.
- This application was not awarded grant funding for the fiscal year 2024 under the Local Transportation Project Fund, as stated in a letter from the State dated May 13, 2025.
- The City selected the Resurfacing of Cedar Bridge Avenue for the FY2025 of the Local Transportation Project Fund. The application was submitted to NJDOT System for Administering Grants Electronically (SAGE) on June 24, 2025.

8. New Jersey Department of Transportation Municipal Aid

- The City has selected the reconstruction of Juniper Drive from Cedar Bridge Road to Mill Road as its project for FY2025 Municipal Aid.
- The City was awarded \$229,190.00 on November 13, 2024 for this project. The total project cost estimate is \$355,824.70.
- Survey work has been completed and plans are being prepared.
- The plans and specifications were approved by NJDOT, and the City was transmitted these documents on June 30, 2025 and notified that the project is ready for bid.
- Project bid date is August 5, 2025. Our office met with City officials on July 30, 2025 to coordinate project start date, resident letter and resident parking. Tentative project start dates is September 22, 2025 and the project duration is estimated to be 5 weeks.
- Preconstruction meeting to be held September 16, 2025 at 10am.

**Engineering**

1. Street Excavation and Sidewalk Ordinance

- Our office was asked to review and revise the street excavation and sidewalk ordinance. We have been coordinating with the City to update this ordinance.
- Our office sent a draft ordinance to the City on May 21, 2024.
- Our office met with the City on July 15, 2024 to review City revisions and comments.
- The second draft of the ordinance was sent to the City on September 4, 2024.
- Final draft of the ordinance was sent to the City on November 18, 2024.
- The City passed a revised ordinance and it became legal publication on February 22, 2025.
- Ordinance was further reviewed and revised, and is on the September 16, 2025 agenda for approval.

2. Slipline Repairs Zion and Mill Roads, Zion and Davis Roads

- The bid opening was held on April 10, 2025.
- The City selected to award Bid Alternative #3, slipline repair and manhole rehabilitation at Zion and Mill and Zion and Shore Roads. A letter of recommendation was submitted to the City on April 23, 2025.
- Videoing of pipes at both locations began September 8, 2025 and was completed September 9, 2025. Slipline repair dates to be scheduled.

3. Habitat for Humanity Housing Project (Dolphin Avenue)

- Our office submitted a proposal for the Habitat for Humanity Project on Block 69 Lot 1.02 and Block 66 Lot 11 on August 5, 2024.
- The draft subdivision plans were transmitted to the City, Tiffany Morrissey, and PHNX Development Partners on June 23, 2025. Our office is in the process of coordinating a meeting with the County Engineer, who received the plans on June 30, 2025.
- Our office met with City officials and Atlantic County on July 16, 2025 to discuss site plan requirements. A meeting is scheduled to be held with the City project team on August 7, 2025.
- Subdivision located on Harvey Drive to be modified to remove 4<sup>th</sup> unit due to conflict with intersection and setback requirements. PHNX proposed alternatives that are under consideration by the City and its representatives. Stormwater design has begun on the subdivision located on Dolphin Avenue.